

Public Document Pack



Hinckley & Bosworth
Borough Council

Bill Cullen MBA (ISM), BA(Hons) MRTPI
Chief Executive

Date: 22 February 2023

To: Members of the Hinckley Area Committee

Cllr L Hodgkins (Chairman)	Cllr SM Gibbens
Cllr LJ Mullaney (Vice-Chairman)	Cllr KWP Lynch
Cllr DC Bill MBE	Cllr K Nichols
Cllr SL Bray	Cllr MT Mullaney
Cllr DS Cope	Cllr A Pendlebury

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **HINCKLEY AREA COMMITTEE** in the De Montfort Suite, Hinckley Hub on **THURSDAY, 2 MARCH 2023 at 6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Manager

Fire Evacuation Procedures

- On hearing the fire alarm, leave the building **at once** quickly and calmly by the nearest escape route (indicated by green signs).
- *There are two escape routes from the Council Chamber – at the side and rear. Leave via the door closest to you.*
- Proceed to **Willowbank Road car park**, accessed from Rugby Road then Willowbank Road.
- **Do not** use the lifts.
- **Do not** stop to collect belongings.

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Thank you

HINCKLEY AREA COMMITTEE - 2 MARCH 2023

A G E N D A

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES OF THE PREVIOUS MEETING (Pages 1 - 2)**

To confirm the minutes of the previous meeting.

3. **ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES**

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

4. **DECLARATIONS OF INTEREST**

To receive verbally from Members any disclosures which they are required to make in accordance with the Council's Code of Conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. **QUESTIONS**

To hear any questions in accordance with Council Procedure Rule 12.

6. **SUPPORT FUNDING FOR IMPLEMENTATION OF HINCKLEY WAYFINDING STRATEGY (Pages 3 - 8)**

To request funding for implementation of the wayfinding strategy.

7. **SUPPORT FUNDING FOR PROMS IN THE PARK 2023 (Pages 9 - 12)**

To request funding for Proms in the Park on Saturday, 10 June 2023.

8. **HINCKLEY AREA COMMITTEE BUDGET 2023/24 (Pages 13 - 24)**

To present the proposed draft revenue budget and council tax for 2023/24 for the special expenses area of Hinckley.

9. **ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY**

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HINCKLEY AND BOSWORTH BOROUGH COUNCIL

HINCKLEY AREA COMMITTEE

21 SEPTEMBER 2022 AT 6.30 PM

PRESENT: Cllr L Hodgkins - Chairman
Cllr LJ Mullaney – Vice-Chairman
Cllr DC Bill MBE, Cllr SL Bray, Cllr KWP Lynch, Cllr K Nichols, Cllr MT Mullaney
and Cllr A Pendlebury

Officers in attendance: Rebecca Owen and Caroline Roffey

137. **Apologies for absence**

Apologies for absence were submitted on behalf of Councillors Cope and Gibbens.

138. **Minutes of the previous meeting**

It was moved by Councillor Bray, seconded by Councillor Nichols and

RESOLVED – the minutes of the meeting held on 2 March be confirmed and signed by the chairman.

139. **Declarations of interest**

No interests were declared.

140. **Ashby Road Cemetery drainage**

Members were provided with an update on flooding at Ashby Road Cemetery.

141. **LCC wildflower verge scheme**

The committee was informed of discussions held by Leicestershire County Council in relation to wildflower verges. It had been noted that urban verges weren't well suited to wildflower growth but it had been agreed that wildflowers would be increased on the council's green spaces including Derby Road corner.

142. **Green Space Delivery Plan**

It was reported that the next green space delivery plan was being drafted and members were asked to submit any suggested schemes by 30 September.

(The Meeting closed at 6.55 pm)

CHAIRMAN

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Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Hinckley Area Committee 2 March 2023

Wards affected Hinckley Wards

SUPPORT FUNDING FOR IMPLEMENTATION OF HINCKLEY WAYFINDING STRATEGY

Report of Director (Community Services)

1. Purpose of report

1.1 To request supporting funding from the Hinckley Area Committee for implementation of the Hinckley Wayfinding Strategy.

2. Recommendation

2.1 To approve the funding of £49,000 to support the implementation of the Hinckley Wayfinding Strategy, as detailed in section 3.6.

3. Background to the report

3.1 The Council employed consultants to produce a Wayfinding Strategy for Hinckley town centre. The Strategy was completed during 2022 and has been endorsed by Members.

3.2 The Strategy seeks to improve the experiential quality of being in and navigating through the town centre. It will help visitors and shoppers feel safe, comfortable and confident in knowing where they are and being able to efficiently identify and then get to their chosen location.

3.3 The strategy seeks to replace existing wayfinding elements across the town centre that have over time become outdated as land uses and activities have changed. The document provides a review of existing signs within the town centre and sets out design principles for proposed new high quality and consistent signs together with suggested locations. The black and gold colour

scheme of Hinckley's existing signage is carried through in the new signage to reflect the heritage of the town centre.

- 3.4 The new signs include totems, finger posts and double-sided car park boards/signs with walking times between locations displayed, which should be particularly helpful for visitors to the town centre and identify its attractions on offer. Totems and car park signs will feature a bespoke map of the town centre identifying routes and attractions and features including bus stops, public car parks and public cycle parking areas. Visualisations of the installations are included within Appendix 1. The strategy will enable people to appreciate the compactness of the town centre and how easy it is to walk and cycle around, with clear directions and distances to attractions, thereby encouraging more active travel with walking and cycling.
- 3.5 Implementation of the Strategy would ensure multiple benefits and contribute to complementary activities within the town centre including 'Destination Hinckley' as promoted by the Hinckley Business Improvement District, meeting objectives of the Council's Hinckley Town Centre Public Realm Strategy and the Hinckley High Street Heritage Action Zone, and contributing to Hinckley's 'Pride of Place' as part of the Levelling Up agenda.
- 3.6 An indicative costing schedule is included in the Strategy, and it is estimated that up to £114,000 will be required to fully implement and install the wayfinding items. It is the intention to complete final development work and install the wayfinding items during the financial year 2023/2024. A capital amount of £50,000 has been secured from the UK Shared Prosperity Fund (UKSHP) and £15,000 is available from Section 106 monies (The Sketchley Brook Movement and Connection Fund). This leaves a balance of £49,000 which is being requested from the Hinckley Area Committee, to be spent fully during the financial year 2023/24.
- 3.7 Detailed costs for implementation of the wayfinding installations would be determined during a final development works phase, should the in-principle agreement for the project costings and HAC funding be secured, based on section 3.6 above.

4. Exemptions in accordance with the Access to Information procedure rules

- 4.1 The report is to be taken in open session.

5. Financial implications [IB]

- 5.1 The total cost of Hinckley Wayfinding Strategy is £114,000. Of this £50,000 can be funded from the UK shared Prosperity Fund and £15,000 can be met from Section 106 monies. This leaves £49,000 to be funded from Hinckley Area Committee.
- 5.2 A supplementary capital budget of £114,000 requires approval together with £114,000 of funding.

5.3 The Estimated closing reserve balances are set out below. This position could change based on future price and council tax rises. Apart from current commitments, allows for additional £30,000 Green Space Growth over the next 4 years and £11,000 per year support for Proms in the Park.

Yr Ending	£000
31/3/24	251
31/3/25	269
31/3/26	200
31/3/27	189

If approved this would see HAC Reserves go to £140,000 by 31/3/27 assuming there is no further call on the reserve.

6. Legal implications [MR]

6.1 None

7. Corporate Plan implications

7.1 The contents of the report relate to and support the People, Place and Prosperity corporate priorities, and will specifically support the delivery of the following ambitions:

- Help people to stay healthy, be active and feel well
- Keep our town centres vibrant and viable
- Support and celebrate our cultural, tourism and heritage facilities and events for the benefit of residents and businesses alike
- Support the regeneration of our town centres and villages
- Support our tourism partners in promoting our local attractions and growing the local visitor economy

8. Consultation

8.1 The Wayfinding Strategy was subject to public consultation and has been endorsed by Members for implementation.

9. Risk implications

9.1 The following significant risk associated with these report / decisions was identified:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
None	None	

10. Knowing your community – equality and rural implications

10.1 As with all Council hosted events this will be a free, equitable and family orientated event. Promotion will be made to all parts of the borough.

11. Climate implications

11.1 As with all Events the Team will ensure no plastics are utilised and will minimise any provision which has a carbon omission.

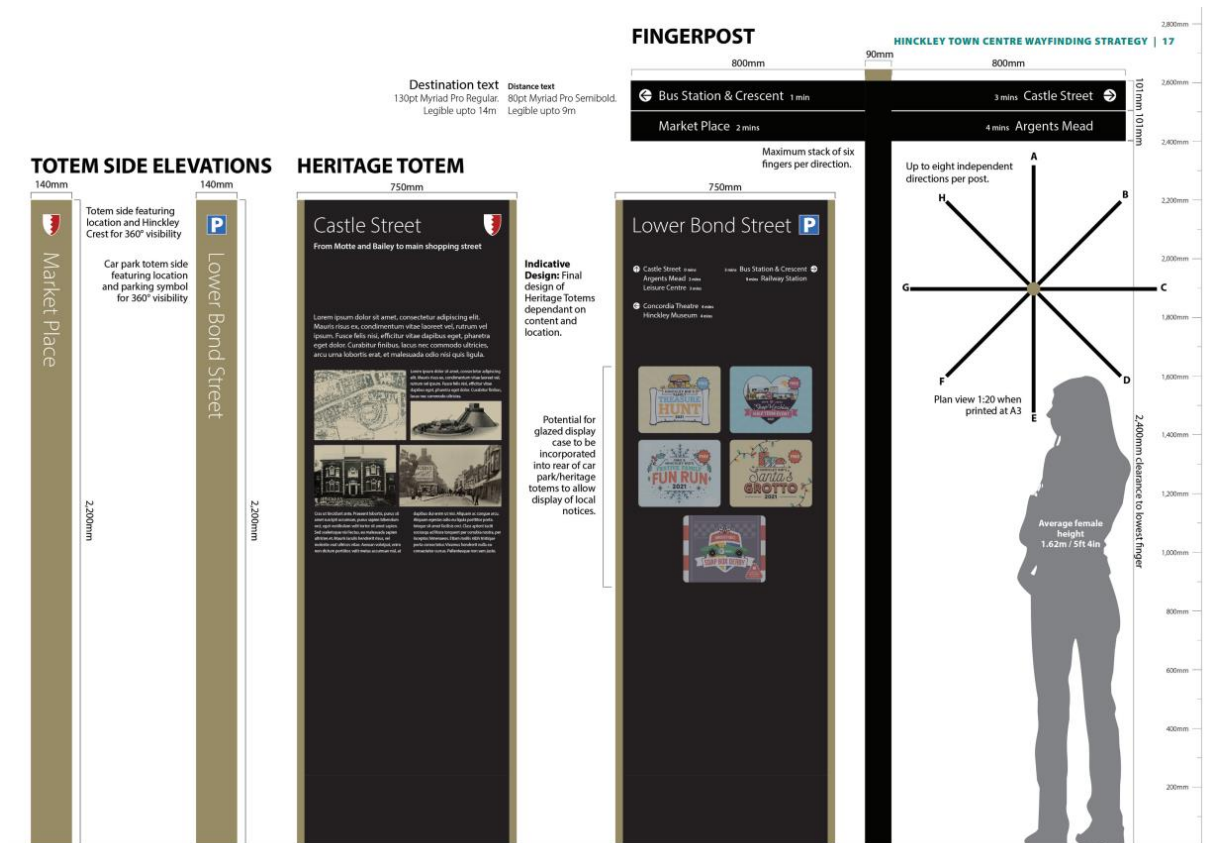
12. Corporate implications

12.1 By submitting this report, the report author has taken the following into account:

- Community safety implications - none directly as a result of this report
- Environmental implications – implementation of the strategy would support active and sustainable methods of travel
- ICT implications- none directly as a result of this report
- Asset management implications – none directly as a result of this report
- Procurement implications - none directly as a result of this report
- Human resources implications - none directly as a result of this report
- Planning implications – none directly as a result of this report
- Data protection implications - none directly as a result of this report
- Voluntary sector - none directly as a result of this report

Background papers: None
Contact Officer: Paul Grundy, Senior Planning Officer (Conservation and GIS), Ext 5671
Executive Member: Cllr David Bill

APPENDIX 1



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Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Hinckley Area Committee 2 March 2023

Wards affected Hinckley Wards

SUPPORT FUNDING FOR NEW PROMS IN THE PARK EVENT 2023

Report of Director (Community Services)

1. Purpose of report

- 1.1 To request supporting funding from Hinckley Area Committee to host Proms in the Park event on Saturday 10th June 2023 to be hosted at Hollycroft Park bandstand.

2. Recommendation

- 2.1 To approve the funding of £11,000 to support the delivery of the Proms in the Park event for 2023, as detailed in section 3.6

3. Background to the report

- 3.1 Request has been made by Administration to host Proms in the Park event in 2023.
- 3.2 As an additional event to the calendar funding will be required to host Proms, hence the financial request to the Hinckley Area Committee.
- 3.3 The Proms event in 2022, that formed part of the Queen's Platinum Jubilee Celebrations was very successful with an audience of over 1,700+. Due to a high-profile media presence this did cause us some operational challenges due to the sheer number of visitors wishing to attend the event. Mitigations will be put in place for this year's event, for example additional security.
- 3.4 Sourcing a good quality orchestra is essential. We have been in dialogue with representatives from Birmingham Conservatoire. They are available and a booking has been made.

- 3.5 Other key stakeholders supporting this event are Friends of Hollycroft Park and Green Spaces.
- 3.6 The budget to host this event is considerable. £11,000 is being requested from Hinckley Area Committee. The indicative event costs are detailed below:

Hire of orchestra	£2,500
Staging, lighting and sound	£6,500
Staffing, Security, promotion, etc.	£2,000

4. Exemptions in accordance with the Access to Information procedure rules

- 4.1 The report is to be taken in open session.

5. Financial implications [DW]

- 5.1 The cost to the council is identified in 3.6.
- 5.2 The proposal would require a supplementary budget funded from the SEA reserve to be authorised by the Head of Finance and the Chief Executive.

6. Legal implications [MR]

- 6.1 Section 145 Local Government Act 1972 empowers the Council to provide entertainment as described or to contribute to such entertainment and that provision may include the enclosing or the setting a part of any part of a park belonging to the Council or under its control.

7. Corporate Plan implications

- 7.1 The contents of the report relate to and support the People, Place and Prosperity corporate priorities, and will specifically support the delivery of the following ambition: 'Support and celebrate our cultural and heritage facilities and events for the benefits of residents and businesses alike'.

8. Consultation

- 8.1 This report has taken account the need to work in partnership with key stakeholders who support the award winning Hollycroft Park.

9. Risk implications

9.1 The following significant risk associated with these report / decisions was identified:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
Inclement weather resulting in the cancellation of the event due to H&S concerns	Negotiate abortive set up costs with providers	Simon Jones

10. Knowing your community – equality and rural implications

10.1 As with all Council hosted events this will be a free, equitable and family orientated event. Promotion will be made to all parts of the borough.

11. Climate implications

11.1 As with all Events the Team will ensure no plastics are utilised and will minimise any provision which has a carbon omission.

12. Corporate implications

12.1 By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- Asset Management implications
- Procurement implications
- Voluntary Sector

Background papers: None
Contact Officer: Simon Jones, Cultural Services Manager, Ext 5699
Executive Member: Cllr Keith Nichols

APPENDIX A





Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Hinckley Area Committee 2 March 2023

Wards affected: Hinckley Wards

HINCKLEY AREA COMMITTEE BUDGET 2023/24

Report of Section 151 Officer

1. Purpose of report

- 1.1 To present the proposed draft revenue budget and council tax for 2023/24 for the Special Expenses Area of Hinckley

2. Recommendation

Members approve:

- 2.1 That the Committee endorse the revenue and capital budgets and council tax for 2023/24.
- 2.2 That the Committee endorse the Fees and Charges for 2023/24.
- 2.3 Members decide on which growths they wish to support based on the earmarked reserves position as set out in 3.11.

3. Background to the report

- 3.1 This report presents the budget relating to the Special Expenses Area of Hinckley for the Committee to consider and make recommendations to Council for approval. The 2023/24 General Fund revenue budget (including the Special Expenses) was presented to Council for approval in February 2023
- 3.2 The budget for 2023/24 together with the latest estimate for 2022/23 is shown in Appendix 1. The proposed budget has been drawn up in accordance with the principles set out in the 2023/24 Budget Strategy. The key assumptions approved in this Strategy include:

- Reversal of one-off growths from previous years
- 5% for the 2023/24 pay award has been included.
- Application of no growth on non-contract supplies and services
- No increase in Council Tax for the Special Expenses element.

Revised budget 2022/23

3.3 The net budget as detailed in **Appendix 1** has been revised and has increased by £31,000. This is primarily due to a £11,000 contribution towards proms in the parks, and MVAS expenditure £10,000.

Proposed budget 2023/24

3.4 The proposed expenditure budget for 2023/24 has been detailed in **Appendix 1** and has been prepared using the assumptions identified in 3.2. Compared to the Original estimate for 2022/23, service expenditure for the Special Expense Area has increased by £63,919. The main variances are summarised below: -

	£000
Pay Award	16
Ground contract increase	12
Utility inflation	29
Other minor variations	7
Total	64

Council Tax

3.5 The Tax Base (number of chargeable properties) in the Special Expenses Area has increased by 1.01% in 2023/24 when compared to 2022/23. This is compares against the forecast of 2.0% assumed in the Medium-Term Financial Strategy in July 2019.

3.6 Although the financial settlement allows for a potential £5 increase on Council Tax the current recommendation is for no increase in the Special Expenses element of Council Tax. **It is therefore recommended that the Council Tax for the Special Expenses Area remain at £19.37 for 2023/24 for an average Band D property, on a Borough wide calculation, which equates to a £68.70 charge to Council Tax payers in the Special Expenses Area.**

Fees and Charges

3.8 Fees and Charges that relate to this committee are attached in **Appendix 2**. Members are requested to review the charges and endorse the officer recommendations in the Appendix.

Balances and Reserves

- 3.9 Based on the proposed budget, balances in the Special Expense Area at 31st March 2023 and 2024 are estimated as follows:

	£
Estimated Balance at 31st March 2023	(290,331)
Transfer (to)/from Balances 2023/2024	70,628
Estimated Balance at 31 March 2024	(219,703)

- 3.10 Earmarked reserves have been set aside for the Special Expense Area to meet the cost of Green Space projects within Hinckley. This reserve at 31 March 2024 is projected to be £262,369 based on the following movements: -

	£
Balance at 1st April 2022	(286,285)
Transfer to Reserves	(110,000)
Transfer from Reserves (revenue)	52,500
Transfer from Reserves (capital)	114,166
Estimated Balance at 31st March 2023	(229,619)
Transfer to Reserves	(110,000)
Transfer from Reserves (revenue)	31,500
Transfer from Reserves (capital)	45,750
Estimated Balance at 31st March 2024	(262,369)

Members should also not that £350,000 that was previously earmarked from the general fund to for potential Hinckley Area Development schemes has been put back into the general fund.

Earmarked Reserves

- 3.11 The estimated reserve balances based on the Green Space Deliver Plan and additional parks growth summarised below:

Figures in £	2023/24	2024/25	2025/26	2026/27
Opening Balance	(229,619)	(262,369)	(280,179)	(211,655)
Contributions (to)/from reserves	(78,500)	(58,500)	(51,000)	(43,000)
Contributions capital expenditure	45,750	40,690	104,524	27,000
Parks Capital growth			15,000	15,000
Closing Balance	(262,369)	(280,179)	(211,655)	(212,655)

Potential additional growths to be discussed at Committee are set out below

Figures in £	2023/24	2024/25	2025/26	2026/27
Proms in the Park	11,000	11,000	11,000	11,000
Way Finding	49,000	0	0	0
39 Castle Street HAZ	39,000	0	0	0
Total Cost	99,000	11,000	11,000	11,000

The estimated earmarked reserve balance as at 31/3/27 is expected to reduce to £80,655 if all growths are approved. Members will have to decide which schemes to support and whether they which to earmark funds for additional green space schemes.

Figures in £	2023/24	2024/25	2025/26	2026/27
Closing Balance	(163,369)	(170,179)	(90,655)	(80,655)

Capital Programme Per Council February 2023

3.12 The capital programme for the HAC is summarised below:

Hinckley Community Initiatives Fund	2022/23 £	2023/24 £	2024/25 £	2025/26 £
Total Annual Expenditure	27,250	12,000	12,000	12,000
HAC Element	27,250	12,000	12,000	(2,000)

Memorial Safety Programme	2022/23	2023/24	2024/25	2025/26
Total Annual Expenditure	6,110	6,270	6,440	6,610
HAC Element	(6,110)	6,270	6,440	6,610

Existing Green Spaces Delivery Plan	2022/23	2023/24	2024/25	2025/26
Total Cost	73,294	262,140	0	0
Less: Section 106 contributions	(73,294)	(204,142)	0	0
Less other private contributions	0	(57,988)	0	0
HAC Element	0	0	0	0

New Green Spaces Delivery Plan *	2022/23	2023/24	2024/25	2025/26
Total Cost	0	24,250	127,712	187,782
Less: Section 106 contributions	0	(14,970)	(105,462)	(101,868)
Less other private contributions	0	0	0	0
HAC Element	0	9,280	22,250	85,914

**Schemes set out in Appendix 3. If the actual funding is materially different to those anticipated a further report will be presented to the committee to discuss the financial implications*

Hinckley Action Zone	2022/23	2023/24	2024/25	2025/26
Total Cost	1,030,681	306,500	0	0
Less: Historic England grant	(797,275)	(237,630)	0	0
Less: HBBC Element	(152,600)	(50,670)	0	0
HAC Element	80,806	18,200	0	0

Members are requested to note the programme.

4. Exemptions in accordance with the Access to Information procedure rules

4.1 Report taken in open session.

5. Financial implications [IB]

5.1 Balances and reserves in this report have not been adjusted for other reports that will be presented to the Committee on the day.

Other implications are contained within the body of the report.

6. Legal implications [MR]

6.1 None

7. Corporate Plan implications

7.1 Expenditure incurred to achieve an attractive 'green' borough that minimises its impact on the environment

8. Consultation

8.1 None

9. Risk implications

9.1 It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

The following significant risks associated with these report / decisions were identified from this assessment:

Management of significant (Net Red) Risks

Risk Description	Mitigating actions	Owner
None	None	None

10. Knowing your community – equality and rural implications

10.1 All expenditure and income relate to the urban area of Hinckley...

11. Climate implications

11.1 There are no direct implications arising from this report. However budget decisions made by members in relation to issues such as rents, fees and charges, and in the longer-term asset investment directly affect the council's abilities to invest in climate change priorities. The financial pressure on the council will mean it become increasingly difficult to meet its carbon emergency targets by 2030.

12. Corporate implications

12.1 By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Human Resources implications

Background papers: Capital Programme 2022/23 to 2025/26
Revenue Budget 2023/24

Contact officer: Ilyas Bham, Accountancy Manager x5924
Executive member: Cllr K Lynch

Revenue Estimates 2023/24 Hinckley Area Committee

	2022/23 ORIGINAL ESTIMATE £	2022/23 REVISED ESTIMATE £	2023/24 ORIGINAL ESTIMATE £
Special Expenses (HINCKLEY)			
Urban parks	507,800	518,800	554,650
Cemeteries	168,000	178,000	184,570
Contribution towards Car parking	31,500	31,500	31,500
Proms in the Park	5,500	15,500	5,500
Hinckley Town Centre Christmas Lights	2,000	2,000	2,000
Hinckley West Neighbourhood Watch	5,000	5,000	5,500
	719,800	750,800	783,720
Contribution to/(from) Reserves	78,500	57,500	57,500
Contribution to/(from) Balances	(16,851)	(26,851)	(49,629)
Net Expenditure	781,449	781,449	791,591
Contributions from S106 Reserves	(25,816)	(25,816)	(28,000)
Budget Requirement	755,633	755,633	763,591
Taxbase	39,010.5	39,010.5	39,421.3
Band D Council Tax	19.37	19.37	19.37
<u>Balances</u>			
Balance B/Fwd	(325,461)	(317,182)	(290,331)
Cont to Balances	16,851	26,851	49,629
Balance (Deficit) c/fwd	(308,610)	(290,331)	(240,702)
<u>Reserves</u>			
Balance B/Fwd	(243,749)	(286,285)	(224,619)
Cont to Reserves	(110,000)	(110,000)	(110,000)
Use of Reserves Revenue	31,500	57,500	57,500
Use of Reserves Capital	73,310	114,166	45,750
Balance (Deficit) c/fwd	(248,939)	(224,619)	(231,369)

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Category	VAT	2022/23 £	2023/24 £	% increase
Cemeteries				
Interments - Including natural burials				
Of the body of a child up to the age of 18 yrs. inclusive.	Non-Business	No charge	No charge	-
Interment of the body of a child up to 18 years of age is free into a single depth grave. Where interments are required at double depth or below then single depth interment charges for over 18's will apply				
Of the body of a person whose age exceeded 18 yrs. (Inc. caskets and brick graves)				
Single depth grave	Non-Business	500.00	550.00	10.00%
Double depth	Non-Business	575.00	632.50	10.00%
Triple depth grave	Non-Business	660.00	726.00	10.00%
Of a cremated remains in a grave				
Casket depth / ashes scattered under turf	Non-Business	152.00	167.20	10.00%
Scattering of cremated remains in the Garden of Rest	Non-Business	115.00	126.50	10.00%
Sexton led interment - no funeral director (in addition to above charges)	Non-Business	39.00	42.90	10.00%
Note: - If resident outside special expense area = double fees - Except for residents who had lived within the area for at least 25 years, but who lived outside the area for health care or welfare reasons for no longer than ten years immediately prior to their death - where available, work in the cemeteries on Saturdays or Sundays will attract double fees				
Exclusive rights of burial for 70 years				
Casket plot 150 x 90cm (5'x3') (up to 2 caskets/ashes interment)	Non-Business	350.00	385.00	10.00%
Casket plot 240 x 120cm (8'x 4') (Section J only, up to 4 caskets/ashes interment)	Non-Business	675.00	742.50	10.00%
Grave plot of a child up to the age of 18yrs (appropriate plot size) special expense area	Non-Business	No charge	No charge	-
Grave plot of a child up to the age of 18yrs (appropriate plot size) outside special expense area, but within borough	Non-Business	225.00	247.50	10.00%
Grave plot of a child up to the age of 18yrs (appropriate plot size) outside of the borough (double fees)	Non-Business	450.00	495.00	10.00%
Note: -should parents opt for a grave size greater than the size of the coffin then normal grave purchase fees will apply (single fee for special expanse area, double fees for outside the borough)				
Grave plot 240 x 120cm (8'x4')	Non-Business	675.00	742.50	10.00%
Reservation fee	Non-Business	118.00	129.80	10.00%
Reassignment / Transfer of Deed (If to spouse 50% reduction)	Non-Business	62.00	68.20	10.00%
Extension to ERoB 30yrs (1/2, 70yrs fee)	Non-Business	See above	See above	0.00%
Note: - If grave is being purchased for the interment of someone who was not resident in Hinckley then double fees apply				
Rights to erect memorial on a grave plot				
A memorial not exceeding 105cm wide (3' 6") and 120cm high (4')	Non-Business	160.00	176.00	10.00%
A memorial not exceeding 50cm (1'8") high	Non-Business	90.00	99.00	10.00%
Memorial kerb (In garden of rest - to include plaque & 2 inscriptions)	Non-Business	128.00	140.80	10.00%
Install plaque on remembrance wall	Non-Business	108.00	118.80	10.00%
Additional Inscriptions to memorials	Non-Business	72.00	79.20	10.00%
Note: - Right to erect replacement memorials no charge				
Other charges (incl. VAT)				
Entries in book of remembrance per line	Standard Rated	41.00	45.10	10.00%
Service in cemetery chapel	Non-Business	120.00	120.00	0.00%
Exhumations				
		Triple interment fees	Triple interment fees	
Memorial bench - subject to location availability (including single plaque & 15 years bench maintenance)	Standard Rated	1,200.00	1,320.00	10.00%
Memorial bench plaque to HBBC bench, subject to availability (bench maintenance and plaque for 15 years)	Standard Rated	300.00	330.00	10.00%
Memorial tree - subject to location availability (including free standing memorial plaque)	Standard Rated	325.00	357.50	10.00%
Search and copy per burial record (where death occurred more than 5 years before search)	Standard Rated	11.00	11.00	0.00%
Soil removal from grave side for burial	Exempt	124.00	136.40	10.00%

Category		VAT	2022/23 £	2023/24 £	% increase
Green spaces and events					
Professional fees					
Professional Fees	Parks and cemetery matters/ staff led activities/ hour	Standard Rated	49.00	53.90	10.00%
Lost keys		Standard Rated	38.00	41.80	10.00%
Bowls – Hollycroft Park					
Season ticket -	Concession*	Exempt	58.00	58.00	0.00%
	Adult	Exempt	82.50	82.50	0.00%
Per rink / per hour	Concession*	Standard Rated	3.70	3.70	0.00%
	Adult	Standard Rated	6.50	6.50	0.00%
Note: - New members - first season green fees 25% discount Part season ticket - from July onwards 50% reduction					
Tennis – Hollycroft Park					
Per court per hour	Adult	Standard Rated	7.50	7.50	0.00%
Off peak rate 11.00am - 3.00pm (Monday to Friday)	Adult	Standard Rated	5.60	5.60	0.00%
Per court per hour	Concession *	Standard Rated	5.00	5.00	0.00%
Off peak rate 11.00am - 3.00pm (Monday to Friday)	Concession *	Standard Rated	3.70	3.70	0.00%
Per court per hour	Mixed (Adult and concession*)	Standard Rated	6.10	6.10	0.00%
Off peak rate 11.00am - 3.00pm (Monday to Friday)	Mixed (Adult and concession*)	Standard Rated	4.60	4.60	0.00%
Pitch and putt – Hollycroft Park					
Adult		Standard Rated	3.40	3.40	0.00%
*Concession		Standard Rated	1.80	1.80	0.00%
Equipment Hire - Hollycroft Park (for all sports equipment)		Standard Rated	10.00	10.00	0.00%
Note:- *Concession - over 60, under 18 years or students in full-time education					
Hollycroft Park, Argents Mead, parks and open spaces					
Hire of bandstand, parks and open spaces (commercial events) per day		Exempt	375.00	412.50	10.00%
Hire of bandstand (community events, registered charities, schools) per day		Exempt	No charge	No charge	-
Parks and open spaces (fair and circuses)		Exempt	387.00	387.00	0.00%
Bond (fairs and circuses)		Exempt	640.00	640.00	0.00%
Commercial use of parks and open spaces for fitness training or dog training (annual licence fee)		Exempt	123.00	135.30	10.00%
Events					
Catering stalls (pitch 3m x 6m)		Standard Rated	80.00	88.00	10.00%
Other stalls (pitch 3m x 6m)		Standard Rated	40.00	44.00	10.00%
Additional pitch to above (pitch 3m x 6m)		Standard Rated	1/2 above fee	1/2 above fee	-
Stall community / non profit making organisations / registered charities (promotion/display only)			No charge	No charge	-
Leisure activities including rides		Standard Rated	53.00	58.30	10.00%
Football and cricket pitches - Adult					
Pitch per 11 matches (per season)	Teams in the Borough pitch only	Exempt	275.00	275.00	0.00%
	Teams in the Borough pitch with changing room	Exempt	549.00	549.00	0.00%
	Teams outside Borough pitch only	Exempt	371.00	371.00	0.00%
	Teams outside Borough pitch with changing room	Exempt	686.00	686.00	0.00%
Casual lettings - per match with facilities:	Teams in the Borough	Standard Rated	74.00	74.00	0.00%
	Teams outside Borough	Standard Rated	85.00	85.00	0.00%
Casual lettings - per match without facilities:	Teams in the Borough	Standard Rated	40.00	40.00	0.00%
	Teams outside Borough	Standard Rated	52.00	52.00	0.00%
Junior - 1/2 adult fees			1/2 above fee	1/2 above fee	%

Year 2022/23

Projects	S106 received	External Funding	SEA	Total Cost
Clarendon Park	73,294	0	0	73,294
Totals	73,294	0	0	73,294

Year 2023/24

Projects	S106 received	External Funding	SEA	Total Cost
The Greens	133,474	0	0	133,474
Waterside Open Space (SEA)		57,988	0	57,988
Waterside Play Area	70,668	0	0	70,668
Totals	204,142	57,988	0	262,130

New Green Spaces Delivery Plan - Capital Programme**Year 2023/24**

Projects	S106 received	External Funding	SEA	Total Cost
Jellicoe Way	7,523	0	5,000	12,523
Granville Road	7,447	0	2,780	10,227
Sword Drive	0	0	750	750
Swallows Green	0	0	750	750

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